|  |
| --- |
| CREDIT MEMO |
|  |  |  |  |  |  |  |
|  | Credit #: |  |  | [Company Name] |
|  | Memo Date: |  |  |
|  | Due Date: |  |  |
|  |  |  |  |  |  |  |
|  | **From** |  |  | **To** |  |  |
|  | **[Company Name]** |  | **[Company Name]** |
|  | [Attn] |  | [Customer ID] |
|  | [Street Address] |  | [Street Address] |
|  | [City, State, Zip] |  | [City, State, Zip] |
|  | [Phone] |  | [Phone] |
|  | [E-Mail] |  | [E-Mail] |
|  |  |  |  |  |  |
| **S No** | **Description** | **Qty** | **Rate** | **Amount** |
|   |   |   |   |  |
|   |   |   |   |  |
|   |   |   |   |  |
|   |   |   |   |  |
|   |   |   |   |  |
|   |   |   |   |  |
|   |   |   |   |  |
|   |   |   |   |  |
|   |   |   |   |  |
|   |   |   |   |  |
|   |   |   |   |  |
|   |   |   |   |  |
|   |   |   |   |  |
|   |   |   |   |  |
|  |  |  |  |  |  |  |
|  | **Teaching Terms**: \* The quick brown fox jumped upon a lazy dog.\* The quick brown fox jumped upon a lazy dog\* The quick brown fox jumped upon a lazy dog. |  | **Sub Total** |  |
|  |  | **Sales Tax** |  |
|  |  | **Invoice Total** |  |