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| STAFFING AGENCY INVOICE | | | | | |
|  |  |  |  |  |  |
|  | **Position(s) Recruited:** |  | **[Staffing Agency Name]** | | |
|  | **Invoice #:** |  |
|  | **Issue Date:** |  |
|  | **Due Date:** |  |
|  | **Tax Rate:** |  |
|  |  |  |  |  |  |
|  | **From** |  | **To** | |  |
|  | **[Company Name]** | | **[Company Name]** | | |
|  | [Attn] | | [Attn] | | |
|  | [Street Address] | | [Street Address] | | |
|  | [City, State, Zip] | | [City, State, Zip] | | |
|  | [Phone] | | [Phone] | | |
|  | [E-Mail] | | [E-Mail] | | |
|  |  |  |  |  |  |
| **S No** | **Description** | | **Hours** | **Rate** | **Amount** |
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|  | **Notes**: | | **Sub Total** | |  |
|  | **Discount** | |  |
|  | **Tax** | |  |
|  | **Total** | |  |
|  | **Paid** | |  |
|  | **Due Amount** | |  |