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| STAFFING AGENCY INVOICE |
|  |  |  |  |  |  |
|  | **Position(s) Recruited:** |  | **[Staffing AgencyName]** |
|  | **Invoice #:** |  |
|  | **Issue Date:** |  |
|  | **Due Date:** |  |
|  | **Tax Rate:** |  |
|  |  |  |  |  |  |
|  | **From** |  | **To** |  |
|  | **[Company Name]** | **[Company Name]** |
|  | [Attn] | [Attn] |
|  | [Street Address] | [Street Address] |
|  | [City, State, Zip] | [City, State, Zip] |
|  | [Phone] | [Phone] |
|  | [E-Mail] | [E-Mail] |
|  |  |  |  |  |  |
| **S No** | **Description** | **Hours** | **Rate** | **Amount** |
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|  | **Notes**:  | **Sub Total** |  |
|  | **Discount** |  |
|  | **Tax** |  |
|  | **Total** |  |
|  | **Paid** |  |
|  | **Due Amount** |  |