

# STAFFING AGENCY INVOICE

<b>Position(s) Recruited:</b>	
<b>Invoice #:</b>	
<b>Issue Date:</b>	
<b>Due Date:</b>	
<b>Tax Rate:</b>	

[Staffing Agency  
Name]

From	To
[Company Name]	[Company Name]
[Attn]	[Attn]
[Street Address]	[Street Address]
[City, State, Zip]	[City, State, Zip]
[Phone]	[Phone]
[E-Mail]	[E-Mail]

S No	Description	Hours	Rate	Amount

<b>Notes:</b>	<b>Sub Total</b>	
	<b>Discount</b>	
	<b>Tax</b>	
	<b>Total</b>	
	<b>Paid</b>	
	<b>Due Amount</b>	